

**INDIVIDUAL CABINET MEMBER DECISION-MAKING**

**RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Title of report</b>	Admission arrangements for community primary schools - September 2021
<b>Decision-maker</b>	Cabinet Member for Children, Schools and Adult Care
<b>Earliest date when decision can be taken</b>	14 February 2020
<b>Key decision – Yes/No?</b>	Yes
<b>Date published on forward plan</b>	1 October 2019
<b>Date sent to cabinet member</b>	17 January 2020
<b>Recommendation</b>	That the Cabinet member for Children, Schools and Adult Care agree the Southwark Community Primary Schools Admission Arrangements ("the Arrangements") for September 2021 as set out in Appendix 1 of this report.

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
<b>Lead officer (Name and job title)</b>	David Quirke-Thornton, Strategic Director of Children's and Adults Services
<b>Report author (Name and job title)</b>	Glenn Garcia, Assistant Director, Education Access and Statutory Services, Children's and Adults' Services
<b>Contact Number</b>	020 7525 2717 07852159246

**PART B**

*(Cabinet member to complete this section)*

<b>DECISION(S)</b>

<b>REASONS FOR DECISION</b>

**REASONS FOR DECISION**

As in report recommendations.

**ALTERNATIVE OPTIONS  
CONSIDERED**

N/A

**REPRESENTATIONS RECEIVED**

N/A

**ADDITIONAL ADVICE RECEIVED****ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

**DECLARATION**

I approve/~~reject~~ the recommendations set out in the report.\*

or

~~I approved an alternative course of action set out in Part B.\*~~

or

~~I have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)

Signed.......... Dated 24/2/20.....

Cabinet Member

Please return completed hard copy of the form to the Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7221

**Seeking advice**

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

